



District of Columbia Army National Guard

AGR Announcement

23-004



APPLICATION MUST BE FORWARDED TO: IN ORDER TO RECEIVE CONSIDERATION BILLIE.C.GOULD.MIL@ARMY.MIL VICTORIA.MCNAMARA@US.AF.MIL	OPENING DATE: 17 February 2023	CLOSING DATE: 17 March 2023
	Position Title: Battalion S-4 (Logistics Officer) Max Grade: CPT (03) Min Grade: 1LT (O2) Selectee must be compatible military position of: 31A.	
	Appointment Status <input type="checkbox"/> Enlisted <input checked="" type="checkbox"/> Officer <input type="checkbox"/> Warrant Officer	
Position Location: DC Armory 2001 E Capitol St, Washington DC	AREA OF CONSIDERATION: GROUP III All individuals eligible for entry into the DCARNG (Nationwide Announcement)	
INSTRUCTIONS FOR APPLYING: This office will <u>NOT</u> accept mailed applications. You must send applications electronically. <u>Failure to submit all required documents as outlined below will result in your application not being considered for employment.</u>		
<p style="text-align: center;">AGR REQUIRED DOCUMENTS (in 1 email attachment):</p> <ol style="list-style-type: none"> 1.) NGB 34-1 Application for AGR Position with original signature https://www.ngbpmc.ng.mil/Forms/NGB-Form/ 2.) Separate sheet of paper with email address and additional point of contact number(s) SM and 2 references 3.) Copy of last five OERs/NCOERs (<i>as applicable</i>) 4.) MEDPROS printout with date of current PHA and PULHES included (<i>within 12 months</i>) 5.) Copy of Medically Signed/Completed Medical Profile (<i>as applicable</i>) 6.) Current copy of DA 705 (<i>within 6 months</i>) * If body fat information is not included on DA 705, a DA 5500-R/5501-R is required. 7.) Current Certified copy of DA Form 2-1 or ERB/ORB (Must be certified by RNCO <i>within 12 months</i>) 8.) Current copy of NGB 23b (RPAM Statement). (<i>within 12 months</i>) 9.) Copy of all DD 214s 10.) Copy of State driver's license and military driver's license. 11.) Letter(s) of recommendation (<i>optional</i>) 12.) A current Security Verification Memorandum with at least a Secret Clearance level (within 90 days of closing date) <p>*All documents must be consolidated into a single pdf file. DO NOT put in PDF Portfolio format. Save applications in the following format: MVA number, Rank, Last name, First name, Middle Initial. Ex: 21-300 – SGT DOE, JOHN A Email subject will be in the same format.</p>		
Conditions of Employment: <u>National Guard Membership:</u> Prior to appointment to this position, selectee must be a member of the District of Columbia Army National Guard. <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit.		
Evaluation Process: Applicants will be evaluated solely on information supplied in application documents outlined above. Interview responses will also be considered when applicable. Incomplete applications will not be considered. It is the responsibility of the applicant to contact the POC identified on this vacancy announcement prior to the vacancy closing date to verify all documents have been received. Failure to do so may result in disqualification. Complete and accurate data is essential to ensure fair evaluation of candidates.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, or membership/non-membership in an employee organization. Reference: NGB Regulation 690-600 and ANGR 40-1614.		



The District of Columbia Army



National Guard

DC is an Equal Opportunity Affirmative Action Employer

This announcement must be posted until the day following the closing date.

Announcement Number: 23-004

Position: Battalion S-4 (Logistics Officer)

Description: Performs technical, managerial, and executive phases of staff functions. Maintains accountability for the proper obligation and expenditure of Battalion funds and for the safeguarding of Federal property for the 372nd Military Police Battalion (372nd MP BN). Directs, manages, executes and determines the final disposition on the use and control of 372nd MP BN resource service support, coordination requirements for the Company's. These include, but are not limited to:

- a. Supply, logistics, transportation, fiscal, procurement planning, real property, and data processing.
- b. Identifies overall resource requirements, establishes policies, and furnishes advice and assistance to units and the Battalion Commander to ensure that Battalion funds and property are used and accounted for in conformance with applicable statutes and regulations, as directed by the Department of the Army (DA) and the National Guard Bureau (NGB)
- c. Consults and coordinates with 372nd MP BN Leaders & Staff, 74th Troop Command, ARNG G4, program managers and resource advisors, for the purpose of correlating and integrating the DCNG's overall requirements for Battalion resources support.
- d. Consultation and coordination include attending and initiating meetings and conferences at the Battalion, Brigade, and JFHQ State, Installation, and local level.
- e. Ensures that overall plans consider lead times, costs, legal and regulatory requirements, and other matters associated with Federal resources' support.
- f. Coordinates with major commands and installations such as, CFMO, the U.S. Army Corps of Engineers, Defense Finance and Accounting Service Centers (DFAS), Army wholesale supply systems, the Defense Logistics Agency, the General Services Administration, and other Federal and Washington, D.C., agencies, as required, to obtain, manage and account for resources required in support of unit readiness, and other Federal and DC missions authorized Federal support.
- g. Ensures optimum operational effectiveness through efficient management and utilization of funds, personnel, equipment, and materiel.
- h. Evaluates systems, directs improvements to maximize personnel efficiency and effectiveness, and/or directs actions to obtain required manpower spaces.
- i. Establishes policies and procedures pertaining to functions and activities of the directorate. Areas of responsibility encompass the entire spectrum of property and fiscal activities.
- j. Provides coordination and guidance to Battalion staff personnel.
- k. Plans and institutes logistics policies to implement Battalion policies and directives.
- l. Provides optimum support to subordinate organizations in asset acquisition, storage, distribution, and accountability. Ensures proper operation of supply/storage distribution points within the DC National Guard and maintenance of required records.
- m. Ensures property books are maintained in accordance with applicable regulations.
- n. Advises the Commanders and appropriate staff on matters pertaining to security and storage of Federal property issued to the 372nd Military Police Battalion.

Qualifications:

1. Must be able to retain a SECRET security clearance.
2. Must meet physical fitness standards in IAW AR 600-9.
3. Must continue to meet requirements of AR 135-18 and NGR 600-5.
4. Sensitivity Duty Assignment Eligibility Questionnaire (DA Form 7424)
5. Budget, contract administration, and financial systems access and/or experience (GFEBBS, PISEE, PCF, RMOL) is highly preferred.

Eligibility Requirements:

1. Applicants who have voluntarily separated from the AGR Program are not eligible to re-enter for one year from date separations.

2. Must meet the military and civilian education requirements that has not been waived by the approval authority.
3. Soldiers must be able to receive a favorable suitability screening during the accessions process as outlined in applicable service component regulations.
4. Prior to entry on AD or FTNGD in the AGR Program, must be medically certified as drug free, be tested negative for Human Immunodeficiency Virus (HIV), per AR 40-501 and AR 600-110.
5. Must meet all eligibility requirements in accordance with AR 600-9, AR 40-501, AR 135-18, and NGR 600-5.
6. IAW AR 135-18, Table 2-3, Rule H, if the applicant does not meet the entry requirements defined in Table 2-1 and Table 2-2, the disqualification must be waived by the proper authority (if applicable).
7. Soldier must meet eligibility requirements in accordance with PPOM 15-040 POSTA dated 16 December 2016, suitability and security screening policy for personnel identified to occupy a position of significant trust and authority. (POSTA)

Additional Required Documents from Applicant:

1. ORB
2. Civilian Resume
3. 705/5500/5001 (last three/if applicable)
4. Last five OERs
5. IMR (Individual Medical Readiness) from MEDPROS

AGR Employment Points of Contact:

HR Specialist: SPC Gould Billie / billie.c.gould.mil@army.mil / 202-685-9767

AGR Staffing/ AGR Manger: MSgt McNamara, Victoria A/ victoria.mcnamara@us.af.mil / 202-685-9779